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STEPS TO

INTEGRATE VIRTUAL TOOLS INTO EXISTING

TRAINING PROGRAMMES

1

Select programmes that are suited to be delivered in a virtual environment

2

Choose the best-fit format and select a tool

3

Build the business case to invest in the transition

4

Check and update your technical infrastructure

5

Adapt existing content and choose the right educational technology

6

Train virtual facilitators and organize technical support

7

Perform alpha end beta test runs with expert panels

Measure, adapt and celebrate your

success